

QUICK FACTS: *Applying and Scheduling*

STEP COMPONENT	APPLICATION AND SCHEDULING PROCESS	ADDITIONAL INFORMATION
<i>STEPS 1 AND 2 CK</i>	<ul style="list-style-type: none"> Students/graduates of LCME- or AOA-accredited programs should apply via the NBME Application website Students/graduates of medical schools outside the US/Canada should apply via the ECFMG Application website During the application process, select a three-month eligibility period during which you wish to test You will receive an e-mail notifying you that your scheduling permit is available Visit the Prometric website to schedule your test date 	<ul style="list-style-type: none"> You may be able to schedule your test date up to six months in advance If you are unable to test within your eligibility period, contact your registration entity (NBME or ECFMG) to inquire about a one-time eligibility period extension; a fee is charged for this service If you do not take the examination within your eligibility period, you must reapply with a new application and fee Your application fee is nonrefundable
<i>STEP 2 CS</i>	<ul style="list-style-type: none"> Students/graduates of LCME- or AOA-accredited programs should apply via the NBME Application website Students/graduates of medical schools outside of the US/Canada should apply via the ECFMG Application website You will be assigned a 12-month eligibility period, which begins upon acceptance and verification of your application You will receive an e-mail notifying you that your scheduling permit is available Visit the USMLE website to schedule your test date 	<ul style="list-style-type: none"> Once assigned, your eligibility period cannot be changed If you do not take the examination within your assigned eligibility period, you must submit a new application and fee Your application fee is nonrefundable
<i>STEP 3</i>	<ul style="list-style-type: none"> <i>All graduates</i> should apply for Step 3 via the FSMB website During the application process, select a three-month eligibility period during which you wish to test You will receive an e-mail notifying you that your scheduling permit is available Visit the Prometric website to schedule your test date 	<ul style="list-style-type: none"> You may be able to schedule your test date up to six months in advance If you are unable to test within your eligibility period, contact the FSMB to inquire about a one-time eligibility period extension; a fee is charged and restrictions may apply. Visit the FSMB website for more information If you do not take the examination within your eligibility period, you must reapply with a new application and fee Your application fee is nonrefundable

For information about how to request test accommodations or permission to bring medically necessary items with you on exam day, see the **Applying for the Test and Scheduling Your Test Date** section of this *BOI*.